

Table of Contents

1.0 Purpose	2
2.0 Applicability	2
3.0 Responsibility	2
3.1 WM Safety Services	2
3.2 Site Management	2
3.3 Employees.....	2
3.4 Area Safety Manager.....	2
3.5 Response Commander.....	3
3.6 Evacuation and Accountability Leader	3
3.7 Notifications Leader.....	3
3.8 Response Teams Leader.....	3
3.9 Evacuation Wardens.....	3
4.0 Acronyms and Definitions	3
5.0 Requirements.....	4
5.1 Reporting Procedures.....	6
5.2 Alert Systems	6
5.3 Equipment	7
5.4 Notifications	7
5.5 Shutdown Procedure	7
5.6 Response Teams.....	8
5.7 Emergency Preparedness Binder	8
5.8 Drills	9
5.9 Chain of Command.....	9
5.10 Program Assessment	10
5.11 Response Procedure Specifics.....	10
6.0 Recordkeeping.....	16
7.0 Education and Training.....	17
7.1 State and Federal OSHA Training Requirements	17
7.2 WM Required Training (RT) Modules.....	18
7.3 SkillSoft Online Class(es) Requirements	18
8.0 References	18
9.0 CYCLE Tasks	19
Appendix A: Response Teams Chart	20
Appendix B: Incident Chain of Command Chart	21
Appendix C: Employee Emergency Response Drill Evaluation Form	22
Appendix D: Emergency Preparedness Implementation Checklist	23
Appendix E: Response Procedure Checklists.....	25
Appendix F: Emergency Action Plan.....	29